



A-10 Application
Mobile Home Park

City of Baton Rouge / Parish of East Baton Rouge
Office of the Planning Commission, 1755 Florida Street, 3rd Floor
P.O. Box 1471, Baton Rouge, Louisiana 70821

Note: This is a fill-able PDF. Please see Instructions for filling this application form on page 4.

Staff Use Only

Application Fee _____ File Number _____
Receipt Number _____ Meeting Date _____
Application taken by _____ (if applicable)
Please Print or Type

1. Name of applicant _____ Daytime Telephone _____
E-Mail Address _____
Business (if applicable) _____
Address _____ City _____ State _____ Zip _____

2. Name of property owner _____ Daytime Telephone _____
E-Mail Address _____
Address _____ City _____ State _____ Zip _____

3. CPPC LOT ID #(s) _____
Lot _____ Block / Square _____
Subdivision or Tract name _____
If property is not subdivided, attach a complete legal description from the East Baton Rouge Parish Tax Assessor and a survey map indication bearings and dimensions.
Location _____
Identify the subject property on the appropriate lot and block map as an attachment to this application.

4. Specific proposed use (type of development and general background)

5. Waiver (s) requested No Yes

If "Yes", please specify the ordinance section, paragraph, and give justification for the requested waiver (s).

6. Parking (Specify the number of parking spaces that will be proposed in addition to the required parking)
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7. Access Private Street Public Street (City-Parish) Public Street (State)

If street is a State Road/Hwy approval is contingent upon LADOTD approval of access.

8. Site Plan

Provide a detailed site plan of the proposed Mobile Home Park

9. Fault Line

Describe all fault lines or other geologic hazards that affect this property and identify these features on the proposed site plan. (Use additional sheet if necessary)

10. Acknowledgement

In filing this application, I understand that it becomes a part of the public record of the City of Baton Rouge/Parish of East Baton Rouge and hereby certify that all information contained herein is accurate to the best of my knowledge. I certify that this application complies with all subdivision "deed restrictions" pertaining to the subject property within the City of Baton Rouge and Parish of East Baton Rouge. **Also, I understand that the application fee is nonrefundable. (Applications must be received by %\$.SSUa of the scheduled Application Deadline)**

Application must be signed by both applicant and property owner if different. Letter of authorization must be submitted in absence of the property owner's signature or where an authorized agent signs in lieu of either property owner or applicant.

Signature of Applicant	Type or Print Name of Applicant	Date
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Signature of Property Owner	Type or Print Name of Property Owner	Date
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Staff Use Only

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- A. Land use classification (s) _____
- B. Zoning classification (s) (C2, HC1, HC2, CAB2 OR C5 Zoning Required) _____
- C. Existing land use (s) _____
- D. Surrounding land use (s) _____
- E. Surrounding land use classification (s) _____
- F. Surrounding zoning classification (s) _____
- G. Proposed land use _____
- H. Comprehensive Plan Consistent Not Consistent
- I. Planning District / Sub Area _____
- J. Lot and block _____
- K. Council District _____
- L. Waiver (s) requested Yes No
- M. Complete check list Yes No
- N. Comments

- O. Environmental Land Use Controls on property?
 No
 Yes - Send ELUCs notification letter to land owner and copy to applicant (if applicant is not land owner)
- P. Is subject property within Zone of Influence (Baker, Zachary, Central, Louisiana State University, Southern University, BRCC)? If so, contact as needed.
 No
 Yes - *date correspondence sent* _____.
- Q. Is Subject property located on **Green Light Plan**? If so, contact as needed.
 No
 Yes - *date correspondence sent* _____.

R. _____
Planning Director or Authorized Signature Date

Instructions for Application A-10
Mobile Home Park

This is a fill-able PDF. It allows the information to be entered into the application while online by tabbing through the form and entering applicable information. You will need Adobe Acrobat Reader 6.0 or greater. The form is designed to allow you to save it and/or make further changes in it if you wish.

After filling out the form, please print (pages 1 to 2) and sign it and submit it to the Planning Commission office by fax, e-mail (scanned) or in person.

If you do not wish to use the fill-able feature, you may print the blank form and type or print legibly with ink.

<i>Number</i>	<i>Item</i>	<i>Explanation</i>
1.	Name of Applicant	Your name, a person's name, the name of the person who will sign as applicant in item 10 (e.g., John Doe, Mary Jones).
	Daytime Telephone	Telephone number where you may be reached Monday through Friday between 8:00 a.m. and 5:00 p.m.
	Business (if applicable)	If you are submitting this application as a representative of a business, put the name of the business here. If you are not submitting this application as a representative of a business, leave blank.
	Address/City/State/Zip	Your current mailing address.
2.	Name of the property owner	The name of the person who currently owns the property described in item number 3. If the property is owned in the name of a business, the name of person employed by the business authorized to act as property owner. The name of the person who will sign as property owner in item number 10. (i.e. John Doe, Mary Jones).
	Daytime Telephone	Telephone number where the property owner may be reached Monday through Friday between 8:00 a.m. and 5:00 p.m.
	Address/City/State/Zip	Property owner's current mailing address.
3.	Description of property	Lot, block, square, subdivision, and CPPC Lot ID#(s).
4.	Specific proposed use	Indicate the type of Mobile Homes and general description of the proposed Mobile Home Park.

5. Waiver (s) requested Specify waiver(s) requested and state the ordinance section and paragraph, and give reason(s) for requested waiver(s).
6. Parking Specify the number of parking spaces that will be proposed in addition to the required parking.
7. Access Indicate the type of street being built or providing access. If the street is located on a State Road or Highway or within ¼ mile of a connection to a State Road or Highway, approval is contingent on LADOTD approval.
8. Site Plan Provide a detailed site plan of the proposed Mobile Home Park showing all of the criteria as specified on the checklist provided by the Office of the Planning Commission.
9. Fault Line Identification Describe all fault lines or other geologic hazards that affect this property and identify these features on the proposed site plan.
10. Acknowledgement The applicant shall sign and date the application. The owner shall sign and date the application if the owner is different from the applicant. Letter of authorization must be submitted in absence of the property owner's signature or where an authorized agent signs in lieu of either property owner or applicant.